

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF LIQUOR LICENSES AND CONTROL

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

CERTIFIED TRAINER REQUIREMENTS

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issue Date: December 1, 2000

Effective Date: December, 2000

**3. Summary of the contents of the substantive policy statement:**

The contents of this policy statement outline the requirements of the Department for establishing a minimum training level to be maintained by all certified trainers.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

New

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Arizona Department of Liquor Licenses and Control

Address: 800 West Washington Street, 5th Floor  
Phoenix, Arizona 85007

Telephone: (602) 542-5141

**6. Information about where a person may obtain a copy of the substantive policy statement:**

A copy of the substantive policy statement can be obtained for a fee of 10 cents per policy statement at the Arizona Department of Liquor Licenses and Control, 800 West Washington, 5th Floor, Phoenix, Arizona 85007.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF LIQUOR LICENSES AND CONTROL

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

GUIDELINES FOR COMPLIANCE PENALTY STRUCTURE, Compliance Section

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issue Date: February 15, 2000

Effective Date: February 15, 2000

Revision Date: November 7, 2000

**3. Summary of the contents of the substantive policy statement:**

To publicize the Guidelines for the Compliance Penalty Structure and to provide notification as to when deviations from the Guidelines may occur.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

Revised

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**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Arizona Department of Liquor Licenses and Control

Address: Compliance Division  
800 West Washington Street, 5th Floor  
Phoenix, Arizona 85007

Telephone: (602) 542-9043

**6. Information about where a person may obtain a copy of the substantive policy statement:**

A copy of the substantive policy statement can be obtained for a fee of 10 cents per policy statement at the Arizona Department of Liquor Licenses and Control, 800 West Washington, 5th Floor, Phoenix, Arizona 85007.